

Epiphany Catholic Church

Annual & Five Year Action Plans
Beginning February 2008

Worship

Question for Consideration	Challenges	One (1) Year Action Item	One (1) Year Goal / Result Desired	Expected Date Completed	Five (5) Year Action Item	Five (5) Year Goal / Result
Youth & children invited to participate in liturgy celebrations	Youth Choir Youth Mass Communicate to parish	Set schedule in advance for Youth Choir, establish a list of names and contact information, discuss their role at various meetings Youth are always invited to participate in liturgy in many different liturgical and ministerial roles. A separate mass is not desirable for this parish. It has not been successful as a separate mass after many attempts. Website, bulletin and Time& Talent Sunday	Families get information, youth can determine if they can make the commitment.	Immediate		
Hymnals, liturgy programs encourage participation	Encourage the congregation to sing by ensuring that the actual music is in the order of worship, not just the words of the song	Epiphany does not have hymnals in the pews. Hymnal proposal in the 08-09 music budget.	Waiting a response from Finance Council Better quality Order of	Summer 08 Immediate		✓

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		Copyright information has been corrected and updated to save money and staff hours. New copy machine to help with the Order of Worship. New application- HymnPrint used to create Orders of Worship.	Worship. Music is always included when it is published for congregational usage via the application, HymnPrint.	Immediate		
Track attendance at each mass	Real numbers	Discuss with Worship Committee	Better records	Immediate		
Music Program	<p>Need to encourage the inclusion of younger children and youth in the music ministry.</p> <p>Need to encourage more variety in musical selections.</p> <p>Need more instrumentation at mass</p> <p>Need to review songs prior to the beginning of mass with parishioners</p> <p>Need to keep songs longer in the order of worship</p>	<p>Asked for funds & assistant.</p> <p>Draw from a variety of resources.</p> <p>Plea for instruments via bulletin, website and from the Pastor.</p> <p>Review music prior to mass or have the cantor/choir sing the hymn for a few weeks prior to using the hymn for the congregation.</p>	<p>Cherub Choir will continue for its third year. Youth Choir to sing seasonally and for special liturgies. Desire to add a Genesis Choir for elementary age.</p> <p>Music repertoire draws from traditional, contemporary, Gospel, spirituals, anthems & Taize</p> <p>Added a guitar and trumpet</p>	<p>Cherub & Youth- Immediate</p> <p>Genesis Choir- pending 08-09 budget</p> <p>Instruments-some growth immediate. Hard to predict volunteers need to make the commitment</p> <p>New Music Review- immediate</p> <p>Seasonal music- immediate</p>		

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		Repertoire to change seasonally or monthly	Songs reviewed prior to mass or via the cantor/choir Continuity with the music and seasons.			
Organ Fund	Need to consider starting a fund	Highlighted in the 2007-2008 budget Action item in 2008-2009 budget	Begin a fund	Pending 08-09 budget-Summer of 2008		
Leaders in the parish invite parishioners to share their gifts through liturgical ministry	Need fellowship in teams. More flexibility in schedules Get the word out more than one weekend/year using displays, and all venues	Social events for groups Set schedules in advance Ask people currently serving in the ministry to aid recruitment	Ongoing social events People are able to make commitments Continuity	Immediate Immediate Immediate		
Parishes within each region look for opportunities to share liturgical resources	Diocesan Strategic Planning	Committee in place and actively working	Communication & submit report to diocese	Fall 2008		
Disability Access.	Need AED Front doors need automatic Need sign language	purchase AED Addressed and in the 08-09 budget	➤ to purchase AED ➤ better accessibility ➤ promote the devices ➤ invite parishioners to the meetings	✓ Immediate ✓ Pending 08-09 budget ✓ Immediate ✓ Immediate		

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	Needs more representation in parish council	hearing devices available all invited to attend meetings				
Can disabled people serve as ushers, lectors & Eucharistic ministers?	Yes	Communicate to parish we can accommodate most situations Consider hand rail for support on one side of the alter	Inclusive safety	Eucharistic ministers do not have to come on the altar to serve		
Preachers receive resources to continue to improve their homiletic skills	each priest & deacon uses resources in preparation of homily	Parish needs to look for opportunities Asses if the homily meets needs of the parishioners by survey				
How is Reconciliation encouraged?	Need continual education	see formation report Liturgical Bits & Bytes	Communal services Religious Education Parish Mission Weekly reconciliation Homilies	Immediate		
Cantor Ministry	Need for more than one person to serve as Cantor	Rotation of trained core group of people to	growth new aspect to the ministry	Immediate		

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		cantor	less risk to cover the various liturgies			
Worship Committee Documents	Need to have written procedures for the various liturgical ministries	Documents exist at Epiphany Review documents	Continuity, aid in training of new ministers, strengthen liturgy, keep updated with liturgical norms	Fall 2009		
Genesis Choir	Need for an elementary aged choir	Add this item to the budget and ask for an assistant in the music program. This area has been discussed and documented.	to serve these young people—to create an aged appropriate singing group for all people	Pending 08-09 budget and hire of an assistant		
Should we consider having hymnals	cost change in liturgy place to keep them	To take under consideration discuss with various committees	to determine if this is a project to move on			
Hosting Visiting Choirs	staff time	to host visiting choirs	host choirs	Immediate and ongoing		

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	communication	community outreach highlight sacred music				
Special Liturgies	staff time communication preparation time	Advent Lessons & Carols Parish Mission Evening Vespers	growth in music ministry/momentum spirituality catechetical	Immediate and ongoing		
Handicap Friendly?	Need to consider alternatives for access for individuals	Office Phone Bilingual Develop Committee to Address Celebrate Feast Days Incorporate in artwork & music	Administrative bilingual weddings, Feast of Guadalupe, special Spanish/English sheet for liturgy environment	Building/Grounds Ongoing Ongoing		